

Membership Code of Conduct

1. Purpose and status

This Membership Code of Conduct sets out the standards of behaviour expected of all members of **The Cancer Council NSW** (Cancer Council).

2. Relationship to the Constitution and law

This Code of Conduct:

- forms part of the Cancer Council's membership framework
 - operates in addition to and in alignment with the Cancer Council's Constitution
 - does not confer on members the fiduciary duties of directors or responsible persons
-

3. Acting in good faith and supporting the charitable purpose

Members must:

- act honestly and in good faith in all dealings with the Cancer Council and our stakeholders
 - support and not act inconsistently with the Cancer Council's charitable purpose
 - not engage in conduct that is likely to prejudice or harm the Cancer Council, its reputation, or its ability to pursue its charitable objects as specified in the Cancer Council's Constitution accessible on our website
 - avoid conduct that could reasonably be expected to bring the Cancer Council into disrepute
 - act in the interests of Cancer Council
-

4. Confidentiality

4.1 Confidential information

All information that Cancer Council provides or makes available to members is confidential unless it is in the public domain at the time of disclosure. Such information includes but is not limited to communications, reports, papers or other material

received from Cancer Council, as well as information obtained through meetings, voting, or participation in member activities.

4.2 Confidentiality obligations

Members must:

- keep all confidential information strictly confidential
- not use or disclose confidential information for any purpose other than fulfilling their role as a member
- only disclose confidential information where required by law or with Cancer Council's prior written approval
- take reasonable steps to protect confidential information and must return or destroy it upon request or when their membership ends

Confidentiality obligations continue after a member's membership ends and remain in force until the information becomes publicly available.

5. Use of position and information

Members must not:

- represent themselves as speaking on behalf of the Cancer Council
 - use their membership to obtain any improper personal advantage
 - misuse information obtained through membership in a way that could cause harm to the Cancer Council or anyone associated with it
-

6. Behaviour and reputation

Members must:

- treat other members, staff and volunteers with respect at all times
 - communicate constructively and courteously
-

7. Compliance with policies and lawful directions

Members must:

- comply with this Code of Conduct and all other applicable Cancer Council policies communicated or made available to members
 - comply with any lawful and reasonable directions of the Cancer Council
-

8. Breaches

Members are expected to comply with this Code of Conduct at all times. Breach of this Code of Conduct:

- may result in a member receiving a warning or having their membership revoked by the Board, in accordance with the Constitution
-

Nothing in this Code of Conduct limits any rights or powers the Board has under the Constitution or applicable law.

9. Review

This document will be reviewed periodically by the Board, at least every 3 years.