

## 4. Identification of risk control measures

### Use of engineering controls

OPTIONS/ACTIONS	✓	X	TIMEFRAME (short/medium/long)
• Use shade (natural, portable, or permanent structures)			
• Modify reflective surfaces or move work away from these surfaces			
• Provide window tinting for work vehicles			
• Other			

### Use of administrative controls

OPTIONS/ACTIONS	✓	X	TIMEFRAME (short/medium/long)
<b>Reschedule outdoor work:</b>			
• Outdoor tasks are done early in the morning or later in the afternoon when levels of UV radiation are lower			
• Shaded work is done in the middle of the day.			
• Move jobs indoors or into shaded areas.			
• Rotate staff and work, so that the same person is not always outside.			
• Supervisors refer to the SunSmart app to check current UV levels for their location. Download the free <b>SunSmart app</b> or check the widget at <a href="https://sunsmart.com.au/widget">sunsmart.com.au/widget</a>			

### Use of personal protective equipment and clothing

OPTIONS/ACTIONS	✓	X	TIMEFRAME (short/medium/long)
<b>Clothing:</b>			
• Provide a uniform or require work wear that has long sleeves, long pants and a collar.			
• Use sun-protective fabrics—those with a tight weave or rated with an ultraviolet protection factor (UPF) of 50+ is recommended (AS/NZS 4399).			
<b>Hats:</b>			
• Provide or require the use of a UV-protective hat in legionnaire, broad-brimmed or bucket style, or attachable brims and neck flaps for hard hats or helmets.			
<b>Sunglasses:</b>			
• Provide or encourage the use of wrap-around sunglasses (AS/NZS 1067 or with an EPF of 9 or 10) or safety glasses (AS/NZS 1337.1).			
<b>Sunscreen:</b>			
• Purchase broad-spectrum, water-resistant sunscreen that is SPF30 (or higher) and make it easily accessible.			
• Encourage staff to apply sunscreen 20 minutes before going outdoors, and to reapply it every two hours, and/or if they get wet or perspire.			